



SCHOOL DISTRICT
PALM BEACH COUNTY, FLORIDA

Department of Public Affairs
3300 FOREST HILL BLVD., SUITE C-316
WEST PALM BEACH, FL 33406-5813

Ph: 561-434-8227 Fax: 561-434-8651
www.palmbeachschools.org


NAT HARRINGTON
CHIEF PUBLIC INFORMATION OFFICER

MARK MITCHELL
CHIEF OFFICER OF ADMINISTRATION

January 9, 2012
Bulletin # P-14131 COA/PA

Contact:
Debi Elfen, PX48789

ACTION BY:
January 31, 2012

TO: All Principals
FROM: Mark Mitchell 
Chief Officer of Administration

SUBJECT: PARENT INVOLVEMENT AWARD

The nomination form for the Parent Involvement Award 2011-2012 is attached. Your school is invited to nominate an outstanding program for family involvement in one of these categories: elementary (preschool - 5th grade) or middle/high (6th grade -12th grade).


There are many successful programs that involve parents in our district. The Florida Department of Education wants to recognize them and share the information with all Florida school districts. As a result, best practices for family involvement will be able to be duplicated throughout the state.

This is an opportunity for schools in Palm Beach County to share their successes with others around the state. To be selected, family involvement programs must be innovative, increase parent involvement, and be easily replicated. The School Advisory Council should generate the nomination, with input from the school's PTA/PTO or parent organization. Entries must be a school project that focuses on a specific school initiated parent/family involvement program or strategy.

Program winners will have their program outlined in the SPARKPLUGS FOR FAMILY INVOLVEMENT and THE FAMILY RESOURCE DIRECTORY. These are circulated throughout the state by volunteer coordinators, PTA leaders and other family involvement program coordinators. The Commissioner of Education will recognize the parent representatives of these programs at the Florida PTA Leadership Conference in July 2012.

The deadline for submission is January 31, 2012 to the Office of Community Involvement (VIPS), FHESC Suite B-102. This is an excellent opportunity to showcase your school programs that involve the families of the students in your school. Thank you for your participation.

EWG:MM:NH:DE:jc

Approved by: 
E. Wayne Gent, Superintendent

Palm Beach County Schools - Rated "A" by the Florida Department of Education 2005 – 2011
"Home of Florida's first LEED Gold Certified School"
www.palmbeachschools.org

The School District of Palm Beach County is an Equal Education Opportunity Provider and Employer



2011-2012

Parent Involvement Award

Highlighting Exemplary Programs in Florida Schools

Complete the information below: Please type or print legibly.

SCHOOLS: Return all applications to your District Volunteer Coordinator.

Region I ___ II ___ III ___ IV ___ V X Elementary (PreK-5) ___ Middle/Senior (6-12) ___

District Palm Beach

School Name _____

Mailing Address _____

City/State/Zip _____ Telephone (____) _____

Project Name _____

Program Contact _____ District _____

District Volunteer Coordinator Debi Efen Phone (561) 434-8789

SIGNATURES:

School Principal _____

School Advisory Council Chairman _____

PTA or Parent Organization President _____

District Volunteer Coordinator _____

Superintendent (District Level Winner) _____

DISTRICT VOLUNTEER COORDINATOR: Mail the original and 6 copies of the application(s) to: Susan Walton, The Bureau of Family and Community Outreach, 325 West Gaines St., Room 544, Tallahassee, FL 32399-0400, by March 2, 2012.



FLORIDA DEPARTMENT OF EDUCATION

Overview of Award

The purpose of this award is to promote and recognize innovative school practices that increase family involvement. Each school selected as a regional winner will designate a parent to represent the school in accepting the award during the Florida PTA Leadership Conference in July, 2012. Expenses for the school representative that will be reimbursed include: airfare over 200 miles, car mileage under 200 miles, two nights lodging, awards luncheon ticket.



Award Categories

Entries will be judged in each of two categories: Elementary School (PreK-5) and Middle/High School (6-12). Statewide, there will be a total of ten winners. Each district may submit two nominations: one elementary and one middle/high school.

Criteria for Selection

A nomination should reflect an innovative practice for recruitment, training, and/or recognition of parents and other family members. These could include, but not be limited to, programs that address: removing barriers, parenting, student learning, communicating, volunteering, training at school or at home, decision making, collaborating with the community, and others.

Judging

At the district level, the selection process will be organized by the District Community Involvement/Volunteer Coordinator. Nominations will be evaluated on:

- 1) Impact on family involvement
- 2) Ability to be replicated
- 3) Relationship to the goals and objectives of the schools
- 4) Participation of parents/families in planning and implementation
- 5) Uniqueness and innovation
- 6) Impact on school improvement
- 7) Numbers of parents participating in relationship to program capability to accommodate
- 8) Cost
- 9) Collaborative efforts

Entry Deadline for School Volunteer Coordinators:

An original and one copy of the complete nomination form are to be received in the Office of Community Involvement (VIPS), 3300 Forest Hill Blvd., Suite B-102, West Palm Beach, FL 33406, no later than January 31, 2012.



Eligibility

The nomination is to be generated by the School Advisory Council, with input from the school's PTA or parent organization. Entries must be school projects that focus on a specific school-initiated parent/family involvement program or strategy. These could include innovative parent involvement strategies that place parent training sites away from the school and in the workplace, the church, or other convenient locations.



PROJECT NAME _____
 ADDRESS _____

Facts and Figures

Contact person: _____

Project's mission: _____

Project's goals: _____

Project initiated by: Title I ____ ESE ____ ESOL ____ PTA ____ PTO ____ Other ____

Total school enrollment: _____

Grade levels served by project: _____

Number served by project: _____ Parents _____ Students
 _____ Staff _____ Community Partners

Staff size: _____

Number of volunteers needed to implement project: _____ Parents
 _____ Staff _____ Students _____ Community Partners

Names of community or business partners involved in project:

Major sources of funding: _____

Budget (how much did the project cost): _____

Fees for participation: _____

Site location: _____

Program hours: _____

PTA National Standards for Family-School Partnerships
CHECK ALL THAT APPLY

____ Welcoming All Families into the School Community
 ____ Communicating Effectively
 ____ Supporting Student Success
 ____ Speaking Up for Every Child
 ____ Sharing Power
 ____ Collaborating with Community

<http://www.pta.org/1216.htm>

Program Description

Describe the nominated program in the space below.

- How does this program support the school goals and school improvement plan?
- How does this program address the areas of communication, parenting, student learning, volunteering, school decision making, and advocacy and collaborating with the community?
- Briefly describe the activities of the program, stressing their unique qualities. Indicate the number of parents, students, school staff, and/or community members who have participated. Indicate the amount of time spent this year on the program.
- Include how the program is funded and the approximate cost this year, including in-kind donations.
- Provide evidence of the substantive effect of this activity on the school, students, parents, teachers, or administrators.
- Describe collaborative efforts to implement program.

Are there materials available that can be shared with others who wish to duplicate your program?

Yes ___ No ___

If yes, list materials and a brief description: