



THE SCHOOL DISTRICT OF
PALM BEACH COUNTY, FLORIDA

KEITH OSWALD
ASSISTANT SUPERINTENDENT

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DEPARTMENT OF SAFE SCHOOLS/
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Contact Person:
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ACTION BY:
Information Only

TO: All Principals

FROM: Judith Klinek, Chief Academic Officer *JK*

**SUBJECT: FIRST AID, CARDIOPULMONARY RESUSCITATION, AND
AUTOMATED EXTERNAL DEFIBRILLATOR TRAINING COURSES
FOR STUDENT HEALTH CARE PROVIDERS**

The School District requires that each school center has a minimum of two staff members trained in First Aid (FA), Cardiopulmonary Resuscitation (CPR), and the use of Automated External Defibrillators (AEDs) in the event of a student emergency (see School Board Policy 5.323). Individuals required to obtain this training are the designated staff attending to the students in the health room when the school nurse is not available, the AED Site Coordinator, and/or the AED Site Emergency Response Team Members.

The Department of Safe Schools/Student Intervention Services has scheduled training sessions to meet this policy which will be provided by Life Safety Solutions, which follows American Heart Association standards.

FY12 FA/CPR/AED Training will be held at the Fulton-Holland Educational Services Center, Thurber Rooms C & D, from 8:30 AM - 3:30 PM on the dates below.

<u>Day</u>	<u>Date</u>
Thursday	January 19, 2012
Tuesday	January 31, 2012
Thursday	February 16, 2012
Thursday	May 10, 2012
Tuesday	May 22, 2012
Monday	June 11, 2012

Inservice points will be awarded to participants who successfully complete the course. Certification will be valid for a two-year period. Participants are reminded to dress appropriately since course activities include demonstrations of some techniques that are performed on the

floor. Participation in the scheduled courses for Spring 2012 is restricted to two persons per school if classes are full. Reservations must be received at least three days before the course date in order to ensure appropriate instructor coverage. In an effort to control cost, cancellations must also be made at least two days before the course date.

Principals are asked to have the designated staff members in need of training reserve a space through TrainU. The TrainU link is located on the School District Website under “Employees” and “Professional Development”. Registration for the preferred training date can be accessed under “Health Services” in the training catalog. A confirmation email will be sent to the staff member and any substitutions or cancellations are the responsibility of the school center and should be done through the TrainU registration process.

Please note that this training is NOT for coaches or afterschool personnel since these different departments coordinate their own training.

EWG/JK/KO/KCW/cb/gv/cy

Approved:  _____
E. Wayne Gent, Superintendent