



THE SCHOOL DISTRICT OF
PALM BEACH COUNTY, FLORIDA

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ASSISTANT DIRECTOR

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August 15, 2011
Bulletin #P-13906-CAO/SLE/SIS

Contact Person:
Dr. Cathy Burns, PX 76988

ACTION BY:
August 24, 2011

TO: All Principals

FROM: Judith Klinek *JK*
Chief Academic Officer

**SUBJECT: FIRST AID (FA), CARDIOPULMONARY RESUSCITATION (CPR), AND
AUTOMATED EXTERNAL DEFIBRILLATOR (AED) TRAINING
COURSES FOR STUDENT HEALTH CARE PROVIDERS**

The School District requires that each school center have a minimum of two staff members trained in FA, CPR, and the use of AEDs in the event of a student emergency (reference School board Policy 5.323). Individuals required to obtain this training are the designated staff attending to the students in the health room when the school nurse is not available, the AED Site Coordinator and/or AED Site Emergency Response Team Members.

The Department of Safe Schools/Student Intervention Services is scheduling training sessions to facilitate this policy. Fall 2011 training will be provided by Life Safety Solutions, which follows American Heart Association standards. Unfortunately, Saturday training is not an option for this course.

**FA/CPR/AED Training will be held at the Fulton Holland Educational Services Center,
Thurber C & D, from 8:30 AM - 3:30 PM on the following dates:**

<i>Day</i>	<i>Date</i>
Tuesday	August 30, 2011
Thursday	September 15, 2011
Monday	September 26, 2011
Thursday	October 13, 2011
Tuesday	October 25, 2011
Thursday	November 10, 2011
Tuesday	December 6, 2011

Staff Development points will be awarded to participants who successfully complete the course. Certification will be valid for a two-year period. Participants are reminded to dress appropriately since course activities include demonstrations of some techniques that are performed on the floor. Participation in the scheduled courses for Fall 2012 is restricted to two persons per school if classes are full. Reservations must be received at least three days before the course date in order to ensure appropriate instructor coverage. In an effort to control cost, cancellations must also be made at least two days before the course date.

Principals are advised to have the designated staff members in need of training reserve a space through TrainU. The TrainU link is located on the School District Website under "Employees" and "Professional Development". Registration for the preferred training date can be accessed under "Health Services" in the training catalog. A confirmation email will be sent to the staff member and any substitutions or cancellations are the responsibility of the school center and should be done through the TrainU registration process.

Please note that this training is NOT for coaches or after-school care personnel as these different departments coordinate their own training.

WFM/JK/KO/KCW/CB/dh

Approved: 

William F. Malone, Superintendent