



SCHOOL DISTRICT
PALM BEACH COUNTY, FLORIDA

JANICE S. COVER, Ed.D.
AREA SUPERINTENDENT

JUDITH KLINEK
CHIEF ACADEMIC OFFICER

DIVISION OF QUALITY ASSURANCE
4200 PURDY LANE, BLDG. 50
[@COT/KIRKLANE ELEMENTARY SCHOOL]
PALM SPRINGS, FL 33461

Ph: 561-649-6000 Fax: 561-649-6025
www.palmbeachschools.org

August 19, 2011
Bulletin # P-13961-CAO/QA

Contact Person:
Dr. Janice S. Cover
649-6000, PX 46000

ACTION BY:
Immediate

TO: All Principals and Department Heads
FROM: Judith Klinek, Chief Academic Officer 
SUBJECT: IDENTIFICATION AND NOTIFICATION OF CIVIL RIGHTS COMPLIANCE COORDINATORS

To be in compliance with the Florida Department of Education Office of Equal Educational Opportunity regulations we are requesting all principals and department heads to post the attached flyer.

The flyer must be posted in the front office of the school centers in plain view for parents and visitors to see. In addition, a copy of the flyer must be posted where all employees have full access to view the information. Examples of locations may include, but are not limited to, the following areas: teachers' lounges, employees' locker rooms and break ears.

If you have any questions regarding this process, please refer to the contact person listed above.

WFM/JK/JSC:pa

Approved: 
William F. Malone, Superintendent



IDENTIFICATION AND NOTIFICATION OF COORDINATORS

Many laws and regulations require institutions to designate one or more persons to coordinate compliance with civil rights protections. The School District of Palm Beach County designates the following coordinators to address designated compliance issues:

Americans with Disabilities Act (ADA)/504

Debra Neeson Okell, ADA/504 Specialist

3378 Forest Hill Boulevard, A-203 West Palm Beach, Florida 33406

(561) 434-8817 debra.neeson@palmbeachschools.org

Americans with Disabilities Act (ADA) Facilities

Carey Kelly, Existing Structures, Facilities Services

3300 Summit Boulevard West Palm Beach, Florida 33406

(561) 681-2406 carey.kelly@palmbeachschools.org

Thomas Hogarth, New Structures, Building Department

3661 Interstate Park Road North, Suite 200 Riviera Beach, Florida 33404

(561) 383-2078 thomas.hogarth@palmbeachschools.org

Equal Employment Opportunity (EEO)

Americans with Disabilities Act (ADA)/Accommodation

Deneen Wellings, EEO/Title IX Coordinator, Employee Relations

@ Safe Schools Institute, 1790 NW Spanish River Blvd., Boca Raton, Florida 33431

(561) 982-0905 deneen.wellings@palmbeachschools.org

Florida Educational Equity Act Coordinator

Janice S. Cover, Ed.D, Area Superintendent, Quality Assurance

@ C.O. Taylor/Kirklane Elementary School

4200 Purdy Lane, Bldg. 50

Palm Springs, FL 33461

(561) 649-6000 janice.cover@palmbeachschools.org

Gender Equity in Athletics/Title IX

Yetta Greene, Assistant Principal

Palm Beach Lakes Community High School

3505 Shiloh Drive, West Palm Beach, Florida 33407

(561) 963-3872 yetta.green@palmbeachschools.org

Approved: _____

William F. Malone
William F. Malone, Superintendent

Date: 8/22/2011